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| | <p style="text-align: center;">OFFICE OF NOTARY PUBLIC GABRIELA CHIRAN PITEȘTI, ARGEȘ COUNTY Republicii Street, Centre Area, block E3a, entrance G, ground floor Telephone/fax 0248/221 PERSONAL DATA OPERATOR NUMBER 3421</p> |
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**DOCUMENTS NECESSARY FOR THE CONCLUSION OF
AGREEMENTS FOR SALE OF FLATS**

1. TITLE DEEDS: agreement for sale, title deed and building contract; exchange contract; grant agreement; life estate and caretaking; certificate of inheritance; deed of voluntary division; court judgement as the case may be. If payment is made in instalments, proof of payment of price in full and certification for deregistration of mortgage/lien.

2. CERTIFICATION attesting to the payment of maintenance costs, issued by the tenants/owners association + last invoice from RENEL (National Electricity Company in Romania).

3. REGISTRATION CERTIFICATE + TAX CERTIFICATE, issued by the Town Hall – valid until the end of the month, for the month when the same are issued; if they are issued after the 25th day of the month, the same are valid through the entire following month.

4. LAND REGISTRY ABSTRACT/ENCUMBRANCE CERTIFICATE, issued by the Land Registry Office (necessary documents: copy of title deed, stamp duty amounting to Lei 40/Lei 100 for the Land Registry Abstract/Encumbrance Certificate and standard application form). – valid for 5 days. To be applied for by the Notary Public.

5. CADASTRAL DOCUMENTATION, drawn up by a licensed expert, endorsed by the OCPI (Cadastre and Land Registration Office) of Argeș

6. IDENTITY CARDS of the sellers and buyers and, as the case may be of the beneficiaries of other rights (habitation for life, usufruct, caretaking, etc.)

7. SPECIAL POWER OF ATTORNEY, if any of the parties cannot appear personally upon signing and notarising the agreement.

8. DECISION ON GUARDIAN, by which the sale/purchase is approved and the person signing the agreement instead of the minor child is appointed. Such decision is issued by the town hall in the place of residence of the minor child.